

**Murraywood Swim & Racquet Club
Board of Directors Meeting
Monday, September 30, 2019
Murraywood Gazebo**

Attendees

Name	Present?	Name	Present?
Jesse Merritt, President, Swim Team	N	Mary Ann Lane, VP, Membership	Y
Meredith Fields, Treasurer	Y	Rita Anderson, Secretary	Y
Carol Paulson, Asst Treasurer	Y	Paige Youmans, Pool	Y
Anne Reynolds, Pool, Website	Y	Will Warlick, Tennis	Y
Jeannie Watson, Tennis, Maintenance	Y	Barbara Cross, Clubhouse	N
Katherine Keckeisen, Membership, Maintenance	Y	Doni Jordan, Social	Y

- Call to Order – Mary Ann called the meeting to order
- Quorum – 9 persons were in attendance at the start of the meeting; therefore, a quorum was established.
- Minutes of prior meeting were approved via email.

- Review of Insurance Policy
 - We are finalizing the insurance policy.
 - Our premiums will be lower this year; thank-you to Sandra for saving us approximately \$1000.
 - We discussed possibly increasing our deductibles but Sandra reported that the savings would be marginal versus the risk.

- Treasurer Report
 - Meredith presented the updated expenses through August.
 - Meredith and Carol will have a third quarter spending vs. budget analysis next month for the board with projected expenses for the remainder of the year.
 - We would like to switch to a simpler accounting software package. Sage is too expensive and too complex for what we need. We will be able to switch next June.

- Committee Reports
 - Social
 - The spaghetti supper is planned for 11/8. Each board member was given 10 tickets to sell. Tickets are also available online.
 - Board members are encouraged to help in preparations and encourage team mates to help as well.

 - Tennis
 - The Herb Fengl memorial tennis event will be Sunday 11/24. This is a one-day round-robin with a chili supper afterwards.

- Maintenance
 - We have had Howard B. Jones out to look at the cracks on the courts; there appears to be a drainage issue between lower hardcourts and clay courts.
 - We decided to defer any court repair until Tom and Phil can determine the root cause of the water issue and recommend a resolution.
 - The pump motor has been repaired, thus, providing us a backup.
- Pool
 - Andy Reed does not plan to return as pool manager; the committee will be looking for candidates to fill the position.
- Website / Marketing
 - Anne has created a page for purchasing online tickets for the spaghetti supper. See <https://murraywoodswimandracquetclub.org/italian-spaghetti-dinner/>
- Old Business
 - Doni had volunteered to chair a committee to establish a legacy fund so that members who so choose can make donations to Murraywood or designate a donation in their wills.
 - Below is the Legacy Committee report.
 - Doni Jordan (chair), Meredith Fields, Carol Paulson, Anne Reynolds
 - Goals
 - to create a fund that can ensure the continuous existence of MSRC
 - to identify the name of the fund (i.e. Legacy, Sustaining Endowment, Continuous Existence Fund, Murraywood Strong Fund)
 - to determine why we need such a fund
 - to determine how it will be implemented
 - to determine when it will be implemented (will they be restricted funds)
 - to develop criteria for disbursing the funds
 - to determine how donors will be acknowledged
 - Considerations
 - Will creating such a fund require a by-laws change
 - Donation Suggestions
 - Make a contribution in honor of a club member on their birthday or anniversary
 - Make a contribution in honor of the birth of a family member (child, grandchild)
 - Make a contribution in honor of a special event in your life (award, promotion, retirement)
 - Make a contribution in honor of a MSRC Board Member
 - Make a contribution in honor or in memory of a swim club member (broke a swim record, won an award at a swim meet, named Coach of the Year)
 - Make a contribution in honor of a winning tennis team season
 - Make a contribution in honor or in memory of a tennis team captain
 - Make a contribution in memory of a loved one to celebrate their life and their passion for tennis and/or swimming

- Bequeath a gift to MSRC in your will
 - Name the MSRG as a beneficiary in your insurance policy
 - Ask MSRC Board Members to make a donation to establish the fund (if each gives \$50, 12x \$50=\$600 or if each gives \$100. 12x\$100=\$1200)
- Reports from the actions to research possible club investments.
 - Initiate assessment for restoring Clubhouse
 - Anne reached out to Rick Dent for an off-the-cuff range estimate for restoration. He did not reply to me
 - Barbara and Anne looked for blueprints; no one has the original plans for the Clubhouse construction.
 - They looked in the attic but it has been completely cleaned out
 - Moving forward, Anne will reach out to Bob Hawsey and see if he can create two or three sets of blueprints for us
 - One would be to restore Clubhouse to close to its former state with similar layout and amenities
 - 2nd would be to create an indoor/outdoor space that would have temperature control but be outfitted with flooring etc. that would permit it to be open while the pool is open. It would include access to kitchen and bathrooms.
 - 3rd would be to create an open-air space with no provisions for use during inclement or cold weather - similar to but nicer than QVs pavilion.
 - Explore curtains for enclosing Pool House Porch
 - Barbara and Anne measured the area, and sought out low budget pricing for curtains that provide some insulation, protection from rain, and protection from wind. They found a fairly affordable option. Upon measuring the space, the cost for this project would be around \$1,200. (Anne brought a sample panel for evaluation.)
 - Consideration for use in cold weather would require also purchasing a heater or heaters
 - It's unlikely that we would rent a space like this.
 - Do we want to spend this \$ for what we perceive to be a fairly low use option?
 - If we do not feel we can restore Clubhouse in the near future, should we consider a more expensive renovation to this overhang to create an indoor space?
 - Hard Court Repair (Not on action item list, but Will was working on)
 - Anne met with Oliver Trittenwein of SportMaster Sport Surfaces. His company sells a specialized product for court repair that is guaranteed for a number of years (most likely, 5). This is not the case with the crack repair system that Howard B. Jones uses. As we know, at the last resurfacing, the cracks reappeared in less than 8 months. Oliver does not

believe that our courts need an extensive redo as has been suggested by HBJ in the past (tearing up the surface completely and starting over). Oliver thinks our cracks can be repaired, and is supposed to be sending Anne or Will a list of recommended contractors.

- Here is information about this court crack repair system: <https://ritewaytennis.com>
- Both Oliver and HBJ think that determining if storm drain remediation will fix water seepage is a first step before any repairs. Water being forced or directed underneath the courts will undermine any repair. We have a work order number and a contact person at Lexington County.
- Cost estimates for an ice machine.
 - Rita reported that ice machines are available from \$300 to \$12,000, depending on the size and features.
 - Most will require a drain.
 - At this point, the club does not have the appropriately facility to maintain an ice machine securely.

- Next Meeting – Sunday, October 27, 5 PM (updated since meeting)

- Action Items for Follow-up -see below
- Mary Ann adjourned the meeting.
- Minutes respectfully submitted by Rita Anderson.

Action	Owner	Opened	Status	Comments
Chair a committee to form a legacy fund for Murraywood	Doni	19-Aug	Update	See Old Business Above
Estimates for main drain and skimmer valve repair on the pool	Paige	19-Aug	New	
Have WP Law check for leaks in area between courts 4 and 5	Meredith	19-Aug	On-going	
Initiate an assessment for restoring the clubhouse	Barbara	19-Aug	New	
Explore options for enclosing the covered area off the poolhouse with plastic or canvas curtains	Barbara	19-Aug	New	Anne brought material samples for review.
Sell tickets to spaghetti supper - Doni will have tickets at the Sept meeting	All	19-Aug	On-going	
Maintenance committee to decide whether to upgrade court 5/6 lights per David Jordan's quote	Maintenance Committee	30-Jul	Open	
Obtain bids for a lift to reach the lights on the soft courts	Jesse	25-Jun	Open	
Plan for designated smoking area outside the pool area	Paige	25-Jun	Open	
Update to the bylaws to allow remote attendance at the annual member meeting and schedule a vote	Board	10-Mar	Open	