

**Murraywood Swim & Racquet Club  
Board of Directors Meeting  
Wednesday, February 12<sup>th</sup>  
Watson Residence**

**Attendees**

<b>Name</b>	<b>Present?</b>	<b>Name</b>	<b>Present?</b>
Jesse Merritt, President, Swim Team	N	Mary Ann Lane, VP, Membership	Y
Meredith Fields, Treasurer	N	Rita Anderson, Secretary	Y
Carol Paulson, Asst Treasurer	Y	Paige Youmans, Pool	Y
Anne Reynolds, Pool, Website	Y	Will Warlick, Tennis	Y
Jeannie Watson, Tennis, Maintenance	Y	Barbara Cross, Clubhouse	N
Katherine Keckeisen, Membership, Maintenance	Y	Doni Jordan, Social	N

- Call to Order – Mary Ann called the meeting to order
- Quorum – 8 persons were in attendance at the start of the meeting; therefore, a quorum was established.
- Treasurer Report
  - Carol presented the financial summary through January, 2020 and a proposed budget for the next fiscal year.
  - The club is breaking even for the year with little reserve.
- Committee Reports
  - Marketing
    - Per Doni’s request, Anne created a very attractive flyer for our annual meeting.
    - Anne has created an online membership directory that will require a login. She has populated it with the board members’ information and sent an individual login to each of the board members.
    - Anne will have a process for members to submit updates for their information.
    - Many thanks to Anne for getting this started; all board members please review and provide feedback to Anne.
  - Maintenance
    - We have had the area outside courts 5/6 searched for water leaks to no avail, although everyone agrees that the grass there always seems to be wet even when the rest of the grounds are very dry.
- Old Business
  - Plan for the Upcoming General Meeting
    - The annual membership meeting will be February 29, 4-6 PM at the British Bulldog Pub.
    - The board had encouraged Doni to make the meeting a social event to kick off our 45<sup>th</sup> anniversary year and had originally allowed her a \$300 budget for refreshments.

- However, given our tight financial situation, the board voted to reduce the budget to \$150 for this meeting as there will be other celebrations for the anniversary.
  - We will require a quorum of approximately 36 members.
  - Each committee should provide an oral report of accomplishments and plans.
  - Key votes required are:
    - Approval of the budget
    - Election of the board members
    - Approval of a change to the by-laws to allow remote attendance at future membership meetings.
  - Actions
    - Anne will provide the sign-in sheet.
    - Mary Anne will create the agenda and bring 40 printed copies to the meeting.
    - Carol will present the financial report and will print ballot sheets for the vote.
    - Each committee should provide an oral report of accomplishments and plans.
    - Rita will present the update to the by-laws.
    - To eliminate waste, Rita will bring a flip chart for information that needs to be presented, but not necessarily disseminated on paper copies.
    - Anne to send online flyer/invites to the membership and send out reminder emails for the annual meeting.
- New Business
  - Annual Membership Dues- Carol made a motion to raise club dues by approximately 3% and Paige seconded the motion. The board voted and the motion passed.
  - Annual membership dues for the 2020-2021 fiscal year will be:
    - Family Pool Only: \$385 increase of \$10
    - Family Full Facility: \$715 increase of \$20
    - Individual Full Facility: \$595 increase of \$17
    - Family Tennis: \$655 increase of \$21
- Next Meeting –
 

**General Membership Meeting,  
Saturday, February 29<sup>th</sup> 4-6 PM British Bulldog Pub**
- Action Items for Follow-up -see below
- Mary Ann adjourned the meeting.
- Minutes respectfully submitted by Rita Anderson with assistance from Katherine Keckeisen.

<b>Action</b>	<b>Owner</b>	<b>Opened</b>	<b>Status</b>	<b>Comments</b>
Chair a committee to form a legacy fund for Murraywood	Doni	19-Aug	On-going	
Estimates for main drain and skimmer valve repair on the pool	Paige	19-Aug	New	
Have WP Law check for leaks in area between courts 4 and 5	Meredith	19-Aug	Updated	Area has been checked; no leaks found yet.
Initiate an assessment for restoring the clubhouse	Barbara	19-Aug	On-going	
Explore options for enclosing the covered area off the poolhouse with plastic or canvas curtains	Barbara	19-Aug	On-going	Anne brought material samples for review.
Maintenance committee to decide whether to upgrade court 5/6 lights per David Jordan's quote	Maintenance Committee	30-Jul	On-going	The bulbs were purchased from David Jordan at a very reasonable price. Installation will occur as bulbs need to be replaced.
Obtain bids for a lift to reach the lights on the soft courts	Jesse	25-Jun	Open	
Plan for designated smoking area outside the pool area	Paige	25-Jun	Open	
Update to the bylaws to allow remote attendance at the annual member meeting and schedule a vote	Board	10-Mar	In Progress	By-laws update is on the agenda for the annual members meeting on 2/29
Prepare for the upcoming annual membership meeting	Board	February, 2020	In Progress	See Old Business Notes for detailed actions.