

**Murraywood Swim & Racquet Club
Board of Directors Meeting
Tuesday, October 20, 2020
Zoom Video Conference**

Attendees

Name	Present?	Name	Present?
Jesse Merritt, President, Swim Team	N	Mary Ann Lane, VP, Membership	Y
Meredith Fields, Treasurer	Y	Rita Anderson, Secretary	Y
Carol Paulson, Asst Treasurer	Y	Paige Youmans, Pool	Y
Anne Reynolds, Marketing, Website	Y	Will Warlick, Tennis	N
Jeannie Watson, Tennis, Maintenance	Y	Barbara Cross, Clubhouse	Y
Katherine Keckeisen, Membership, Maintenance	Y	Doni Jordan, Social	Y
Sandra Penland	Y		

- Call to Order – Mary Ann called the meeting to order.
- Quorum – A quorum was established. 10 persons were in attendance via Zoom.
- Insurance Review
 - Sandra reviewed the updated insurance policy.
 - Once again, thank-you to Sandra for keeping our costs as low as possible. The total for our policy this year is \$13,974.18.
 - **Action** – Carol and Meredith will review the payment options and determine whether we should pay the entire premium at once or finance it over the course of the year.
 - The board agreed that we should post private property – no trespassing signs on the field near the parking lot.
Action – Barbara to work with Alex Paris to procure the signs.
- Treasurer’s Report
 - Carol reviewed the financials through September 2020, with projections for the remainder of the fiscal year.
 - Current projection is to end the fiscal year with \$13,500; there is a possibility of an additional \$2000 refund of taxes. Anyone who would like more in-depth information regarding Murraywood’s financial status should please contact a board member.
 - Carol got our accountant, Robert Muller, to lower monthly rate from \$145 to \$125.
 - Carol confirmed with Robert Muller, CPA, that despite Murraywood’s Secretary of State filings, we are a “for profit corporation for IRS and SC tax filings”.
 - We are exploring lower cost alternatives to SAGE accounting software. Quickbooks is a cheaper option, and Carol will research their products with the goal to replace SAGE in 2021.. Meredith suggested that we start the new package in 2020 and then transition from SAGE in January.
 - Rita recommended that we explore a web-based (cloud) option rather than software that is installed directly on a specific PC to avoid security/privacy risks.

- **Action:** Carol to research Quickbook products and the possibility of pro-rated refund on Sage.
- The board also decided to maintain the internet service and refund Anne and Sean who offered and paid for the continued service.
- **Action:** Carol and/or Meredith will check on lower rates for internet with other companies.
- Committee Reports
 - Membership
 - Katherine reported that we have 3 new families join as tennis memberships in the last month.
 - Pool
 - Paige reported that the swim season, including the high school season, is officially finished for 2020. We are now back to off-season operations.
 - Tennis
 - Jeannie shared with the board the contract for tennis maintenance and announced that Tommy plans to resign the position. Please help pass the word to persons who may be interested.
 - Many thanks to Phil Watson, Tom Keckeisen, and Ken Bogan for installing the new benches on the courts. Thank-you also to those who donated for the purchase of the benches. Several ladies have volunteered to stain the benches once they dry completely.
 - Jeannie has convened a committee to work on an appropriate memorial for Cam. We have received \$2740 in donations designated for the memorial. One consideration is a walkway to courts 5 and 6.
 - Maintenance
 - Jeannie reported that Jesse's committee has gotten a 2nd quote to resolve the electrical issue with court 6 lights. We will also have to replace lights on court 2 and court 8. The board voted to spend up to \$3500 on repairing/replacing lights for the 3 courts.
 - Social
 - Due to COVID, we do not plan to hold a Christmas gathering this year, although the committee will decorate the grounds for Christmas.
 - Carol recommended that we plan a food drive or arrange an online donation to a local foodbank, such as Sharing God's Love or Harvest Hope.
- Next Meeting – (Updated since the Meeting) – Tuesday, November 17th, 5 PM via Zoom.
- Action Items for follow-up -see below
- Mary Ann adjourned the meeting.
- Minutes respectfully submitted by Rita Anderson

Action	Owner	Opened	Status	Comments
Determine whether to pay insurance in one lump sum or	Carol/Meredith	10/20/2020	New	
Work with Alex Paris to obtain no trespassing signs for the upper	Barbara	10/20/2020	New	
Research Quickbook option and possible pro-rated refund of Sage	Carol	10/20/2020	New	
Research lower cost alternatives to Spectrum as internet/phone	Carol/Meredith	10/20/2020	New	
Request to league coordinator that morning matches begin at 9 rather	Jeannie	9/14/2020	New	
Establish a sub-committee to obtain and evaluate quotes for	Jesse	8/18/2020	On-going	
Send email requesting donations for a memorial for Cam Littlejohn	Jeannie	8/18/2020	On-going	A committee has been formed to raise money and determine an
Reserve courts 7 and 8 for Ray Sansbury dedication	Jeannie	7/21/2020	Open	Dedication will be Rescheduled due to inclement weather
Investigate whether MW can apply for a small business loan / grant	Meredith	3/30/2020	On-going	
Chair a committee to form a legacy fund for Murraywood	Doni	8/19/2019	On-going	
Estimates for main drain and skimmer valve repair on the pool	Paige	8/19/2019	New	
Have WP Law check for leaks in area beside court 8	Meredith	8/19/2019	Updated	Area has been checked; no leaks found yet.
Initiate an assessment for restoring the clubhouse	Barbara	8/19/2019	On-going	
Maintenance committee to decide whether to upgrade court 5/6 lights per David Jordan's quote	Maintenance Committee	7/30/2019	On-going	Board approved (10/20) \$3500 for replacement of lights on courts 6, 2, and 8.
Obtain bids for a lift to reach the lights on the soft courts	Jesse	6/25/2019	Complete	
Plan for designated smoking area outside the pool area	Paige	6/25/2019	Open	