

**Murraywood Swim & Racquet Club
Board of Directors Meeting
Monday, April 12, 2021
Murraywood Pool**

Attendees

Name	Present?	Name	Present?
Jesse Merritt, President, Swim Team	Y	Mary Ann Lane, VP, Membership	Y
Meredith Fields, Treasurer	Y	Kathi Sill, Financial	Y
Carol Paulson, Asst Treasurer	N	Paige Youmans, Pool	N
Anne Reynolds, Marketing, Website	Y	Will Warlick, Tennis	Y
Jeannie Watson, Tennis, Maintenance	Y	Barbara Cross, Clubhouse/Facilities	Y
Katherine Keckeisen, Membership/Maint	Y	Rita Anderson, Secretary	Y
Sandra Penland, Clubhouse/Facilities	N	Rhyno Coetsee, Clubhouse/Facilities	Y

- Call to Order – Jesse called the meeting to order.
- Quorum – A quorum was established.
- March minutes annual membership minutes were approved via email.
- Treasurer’s Report
 - There are no significant changes to the budget.
 - We will be paying the workers comp and the commercial property and business auto portion of our insurance this month. We typically pay this portion only after we receive the annual membership revenue each April.
 - Jeannie reported that she received an additional \$25 for the gift for Tommy; she has given that to Tommy.
- Committee Reports
 - Membership
 - Katherine reported that we are doing a little better than this time last year.
 - Currently, we have:
 - 52 full facility memberships.
 - 40 tennis only memberships.
 - 58 pool memberships.
 - We will need an additional 150 pool memberships to make the planned budget.
 - Membership renewals were due on April 1st. Phil will be disabling the tennis reservation system for anyone who has not paid on April 16th.
 - Tennis
 - Jeannie would like to plan a 1-day tennis event or a Friday evening event soon.
 - Kathi suggested a pickle-ball instruction clinic.

- Will is checking with Tommy as to when to add clay on the courts. Mike did pull some of the clay accumulating at the nets and distributed it back onto the courts.
 - Will reported that we've had some complaints about wet or dry courts; he and Mike are working on the watering amounts and trying to strike the right balance for Spring.
 - Maintenance
 - The drain overflow and court 1 damage.
 - Anne suggested that we may want to look at a temporary repair for court 1 for the summer as the more permanent route is taking longer.
 - Anne has been reaching out to various people before engaging David Melnyk for help with the legal aspects.
 - CSX no longer owns the property; Dominion Energy does and will have to provide the easement to Lexington County who owns the responsibility for the repair of the drain.
 - The group discussed trying to repair the drain ourselves as a potential solution if we are not able to make progress with Dominion and Lexington County, although that could prove to be expensive.
 - Tennis court locks and locks for the lights.
 - Kathi has surveyed the locks that need to be added. A box will be needed to house courts 7&8 light switch and a new lock ring is needed for the switch to courts 4&5.
 - Pool
 - Paige has resigned as pool chair and as a board member; Jesse is speaking with a couple of other persons who may be interested in serving as the pool chair.
 - Lifeguard applications are in; Eli Mahoney will be running another lifeguard certification course.
 - We do not plan to block schedule this year; we will most likely provide disinfecting wipes for members to use to wipe down the chairs, if desired.
 - We have not yet determined our plan for concessions; we do not plan to install a plexiglass barrier as that would block the air flow into the closed space behind the counter.
 - We have not yet determined whether we will be offering swim lessons this year.
 - Parties
 - The board discussed the possibility of parties; there are no club-wide events planned due to the pandemic.
 - We agreed to allow 1 party at a time.
 - Each party can last 3 hours.
 - A maximum of 20 guests will be allowed, whether the guest is a swimmer or not.
 - One table per 10 guests will be reserved for the party.
 - The cost will be \$5 for each non-member.
 - **Action:** Anne will communicate this plan and will post a pool party reservation form online and create QR code for ease of payment, after reviewing it with the board. Stacy is the contact person for the pool.

- Swim Team
 - Registration will be completely online this year; swim team equipment is also completely online, via Augusta Swim.
 - We have 30 families registered at this point.
 - We have planned 2 days for 6 and under swim tests; we may divide the younger group into 2 half-hour practice sessions to accommodate the younger swimmers.
 - There will be no city meet this year as the USC pool is not allowing meets.
 - We will have 4 A meets and swim against each of the other teams within our division.
 - Each team must plan their own B meets – these may be intra-team or arranged with another team. The plan is still to be determined.

- Marketing
 - Anne is featuring a member business on our website each week.
 - **Action:** Anne is going to explore developing a secure, online membership directory for facility and tennis memberships.
 - **Action:** Anne to draft a new flyer to advertise pool memberships. Board members are encouraged to share on social media, including Irmo-Chapin neighborhood associations.

- Clubhouse/Facilities Improvements
 - Restroom Upgrade
 - Plumbing work has been completed.
 - Doors and other materials have been ordered and should be here within 5 weeks.
 - The goal is to complete the work before the swim season begins.
 - Anne recommended that we install hand dryers and has offered to donate these.
 - We will need to decide whether to extend the anti-slip floor coating to the outside covered area.
 - **Action:** Rhyno took the action to research floor coating options.
 - Security Cameras
 - Rhyno summarized the plan for security cameras.
 - The plan is to have 5 cameras that will cover the pool, courts, parking lot and the cul de sac.
 - The base system is a wired system and is being donated by the Coetsees.
 - Clean-up Day
 - Jeannie suggested that we schedule a day for grounds clean-up and putting down fresh pine straw.
 - The recommended date is Saturday, May 15th, although we could schedule an extra day during the week as well.
 - Barbara suggested we check the playground and make sure that the equipment is safe as well.
 - Tennis benches – will be ready for paint/sealant as soon as the pollen clears.

- Next Meeting – Thursday, May 6 at 5:30 PM at the Murraywood Pool
- Action Items for follow-up -see below.
- Jesse adjourned the meeting.
- Minutes respectfully submitted by Rita Anderson

Action	Owner	Opened	Status	Comments
Communicate pool party plans and update online form/QR	Anne	4/12/2021	New	
Explore developing a secure, online membership directory for	Anne	4/12/2021	New	
Create flyer to advertise pool memberships	Anne	4/12/2021	New	
Explore non-slip floor coating options	Rhyno	4/12/2021	New	
When to add clay to courts	Will	3/15/2021	On-going	Will will contact Tommy for his advice.
Locks for court 7&8 Lights	Kathi	3/15/2021	On-going	
Estimates for security camera system	Rhyno	3/15/2021	On-going	
Update By-laws and gain approval from membership	Rita/Anne	3/25/2021	Updated	To allow the board to have more than 12 members.
Lexington County/CSX - repair court 1 drainage	Anne	1/4/2021	On-going	Anne to engage David Melnyk to contact our county council member, Beth Carrigg
Update membership list	Katherine	1/4/2021	In Progress	
Research Quickbook option and possible pro-rated refund of Sage	Carol	10/20/2020	On-going	
Research lower cost alternatives to Spectrum as internet/phone	Carol/Meredith	10/20/2020	On-going	Reduced internet costs
Investigate whether MW can apply for a small business loan / grant	Meredith	3/30/2020	On-going	
Chair a committee to form a legacy fund for Murraywood	Doni	8/19/2019	On-going	
Estimates for main drain and skimmer valve repair on the pool	Paige	8/19/2019	New	
Initiate an assessment for restoring the clubhouse	Barbara	8/19/2019	On-going	