

**Murraywood Swim & Racquet Club  
Board of Directors Meeting  
Monday August 16, 2021  
Murraywood Pool**

**Attendees**

| <b>Name</b>                           | <b>Present?</b> | <b>Name</b>                         | <b>Present?</b> |
|---------------------------------------|-----------------|-------------------------------------|-----------------|
| Jesse Merritt, President, Swim Team   | Y               | Mary Ann Lane, VP, Membership       | Y               |
| Meredith Fields, Treasurer            | N               | Kathi Sill, Financial               | Y               |
| Carol Paulson, Asst Treasurer         | N               | Judy Mohon, Pool                    | N               |
| Anne Reynolds, Marketing, Website     | N               | Will Warlick, Tennis                | N               |
| Jeannie Watson, Tennis, Maintenance   | Y               | Barbara Cross, Clubhouse/Facilities | Y               |
| Katherine Keckeisen, Membership/Maint | Y               | Rita Anderson, Secretary            | Y               |
| Sandra Penland, Clubhouse/Facilities  | Y               | Rhyno Coetsee, Clubhouse/Facilities | Y               |

- Call to Order – Jesse called the meeting to order.
- Quorum – 9 board members were present; a quorum was established.
- July minutes were approved via email.
- Committee Reports
  - Membership
    - Membership revenue for the year is projected to be about \$26,000 over the amount budgeted.
      - Pool Only     242
      - Full Facility     60
      - Tennis Only     51
      - 353
  - Social
    - Martha Hanks is holding a party to celebrate Patrick’s 70<sup>th</sup> birthday and all over 70’s in the club on Friday evening 9/10. The entire club is invited.
  - Tennis
    - Courts 7 and 8
      - We have agreed to pay \$6,000 to Howard B. Jones to resurface courts 7 and 8; date for the work has not yet been set.
      - Kathi suggested waiting until after hurricane season.
    - Cam Littlejohn memorial
      - The cabana in memory of Cam Littlejohn has been purchased.
      - Delivery is expected in mid-September.

- Frequently repeating guests.
      - Phil has analyzed guest fees for the past year; the primary concern has been regularly repeating visitors who have chosen not to become members yet.
      - The discussion included raising guest fees, especially during prime time. **Action:** Jeannie took the action to address the issue with the tennis committee for their suggestions.
    - Court 1
      - Anne has been working the issue with Dominion and Lexington County.
      - The decision ultimately rests with the Lexington County Council.
  - Pool
    - Pool is closed on weekdays as of 8/17 and will close for the season after Labor Day (9/6).
    - Concessions were very successful this year; we had difficulty keeping the popular items in stock!
  - Swim Team
    - A total of 162 swimmers participated this year. Kathi suggested contacting the Irmo Times (perhaps next Spring) to showcase our swim team.
    - Stacey is working the financials and will provide a report next month; the swim team did complete the season with a surplus.
  - Clubhouse/Facilities Improvements
    - Restroom Upgrade- The pool doors are now working.
    - Kathi is heading up an exploratory committee to invest in additional pickle ball courts and restoring the clubhouse.
  - Maintenance
    - Lumber Donation
      - Many thanks to Columbus Lumber for the lumber donation and to the volunteers who picked it up and stored it in the clubhouse.
      - The first priority will be to re-do the clubhouse deck; this will need to be a volunteer effort.
      - Tom plans to replace some rotten boards at the gazebo as well.
    - Cameras
      - The zoom camera was defective and is being replaced.
      - 5 total cameras will be installed.
    - Ice Machine
      - Now that the swim restrooms are available year-round, work can begin on turning the existing tennis restroom into a water and ice station.
- New Business
  - Kathi is moving forward with having the land beyond the parking lot assessed for 1 hard court and 2 pickleball courts.
  - She is also convening a clubhouse group to assess what can be done for the clubhouse.

- Next Meeting: Monday, August 13<sup>th</sup> at 5:30 PM
- Action Items for follow-up -see below.
- Jesse adjourned the meeting.
- Minutes respectfully submitted by Rita Anderson

| Action                                                                                       | Owner      | Opened     | Status      | Comments                                                |
|----------------------------------------------------------------------------------------------|------------|------------|-------------|---------------------------------------------------------|
| <b>Discuss with the tennis committee options to encourage frequent tennis guests to join</b> | Jeannie    | 8/16/2021  | New         |                                                         |
| Research less expensive alternatives to or Sage                                              | Kathi      | 7/5/2021   | On-going    | Recommend cloud solution                                |
| Ask Irmo Lock to resolve issue with some keys not working with court                         | Kathi      | 7/5/2021   | On-going    |                                                         |
| <b>Determine process of managing pool door access at start of day</b>                        | Stacy      | 6/3/2021   | Complete    |                                                         |
| <b>Track frequency of pool visits</b>                                                        | Rhyno/Noah | 6/3/2021   | Complete    | <b>10 visit maximum</b>                                 |
| Price laptop to be dedicated to Quickbooks                                                   | Meredith   | 5/6/2021   | On-going    | Cloud solution recommended so that laptop is not needed |
| Check with Tommy on court maintenance class                                                  | Jeannie    | 5/6/2021   | On-going    |                                                         |
| Provide Judy a debit card for pool expenses                                                  | Meredith   | 5/6/2021   | On-going    |                                                         |
| Explore developing a secure, online membership directory for full                            | Anne       | 4/12/2021  | New         |                                                         |
| Locks for court 7&8 Lights                                                                   | Kathi      | 3/15/2021  | On-going    |                                                         |
| Estimates for security camera system                                                         | Rhyno      | 3/15/2021  | On-going    | zoom camera to be replaced; 5 will be installed         |
| Update By-laws and gain approval from membership                                             | Rita/Anne  | 3/25/2021  | Updated     | To allow the board to have more than 12 members.        |
| Lexington County/CSX - repair court 1 drainage                                               | Anne       | 1/4/2021   | On-going    | Working with Lexington County                           |
| Update membership list                                                                       | Katherine  | 1/4/2021   | In Progress |                                                         |
| Research Quickbook option and possible pro-rated refund of Sage                              | Carol      | 10/20/2020 | On-going    |                                                         |
| Estimates for main drain and skimmer valve repair on the pool                                | Paige      | 8/19/2019  | New         |                                                         |
| Initiate an assessment for restoring the clubhouse                                           | Barbara    | 8/19/2019  | On-going    |                                                         |