

**Murraywood Swim & Racquet Club  
Board of Directors Meeting  
Thursday, May 6, 2021  
Murraywood Pool**

**Attendees**

<b>Name</b>	<b>Present?</b>	<b>Name</b>	<b>Present?</b>
Jesse Merritt, President, Swim Team	Y	Mary Ann Lane, VP, Membership	Y
Meredith Fields, Treasurer	Y	Kathi Sill, Financial	Y
Carol Paulson, Asst Treasurer	Y	Judy Mohon, Pool	Y
Anne Reynolds, Marketing, Website	Y	Will Warlick, Tennis	N
Jeannie Watson, Tennis, Maintenance	Y	Barbara Cross, Clubhouse/Facilities	Y
Katherine Keckeisen, Membership/Maint	Y	Rita Anderson, Secretary	Y
Sandra Penland, Clubhouse/Facilities	Y	Rhyno Coetsee, Clubhouse/Facilities	N

- Call to Order – Jesse called the meeting to order.
- Quorum – A quorum was established.
- April minutes were approved via email.
- Treasurer’s Report
  - There are no significant changes to the budget. We finished the 2020 fiscal year with a net loss of approximately \$4000 and started the current fiscal year with approximately \$20,000 in available funds.
  - All insurance due has been paid.
  - Phil, Jeannie, Meredith, and Katherine have the ability to make deposits.
  - A motion was approved to transition from Sage to Quickbooks and purchase a laptop to be dedicated to Quickbooks.
  - **Action:** Barbara and Meredith took the action item to price laptops.
  - Kathi volunteered to serve as the Quickbooks administrator. She will ask Rich Wescott for help with installation questions.
- Committee Reports
  - Membership
    - Currently, we have 182 total memberships, and increase of 52 since April 1.
    - We will need an additional 107 pool memberships to make the planned budget.
  - Tennis
    - Jeannie reported that Will, Tommy, and Mike have reviewed the clay courts, per last month’s actions, and recommend that we add clay.
    - Jeannie also recommended that Mike attend a court maintenance class (at Murraywood’s expense) as Tommy attended when he began maintaining the court.

- **Action:** Jeannie took the action to check with Tommy for the information regarding the class.
  - The surface cracks on court 1 remain an issue; Howard Jones will not patch. Katherine recommended checking with Eckstrom for a temporary repair.
  - We currently have \$3815 in the Cam Littlejohn fund; the committee is still exploring options for a cabana between courts 5 and 6.
  
- Pool
  - Welcome to Judy Mohon, who has joined the board to be in charge of the pool.
  - **Action:** Meredith to provide Judy with the debit card for pool expenses.
  - The pool will open at 4 PM on Friday of Memorial Day weekend (5/28).
  - As Lexington District 5 schools are closing only on 6/18, we will most likely not have enough lifeguards available to staff weekdays until 6/21.
  - We do plan to have tennis lessons this summer.
  - The new doors and other facility changes to allow access to the pool restrooms year-round and still secure the pool are in process.
  - Eli will serve as Tom Keckeisen's backup when he is out of town.
  
- Social
  - We are not planning a Memorial Day social due to COVID, but hope that we can consider an event for July 4<sup>th</sup>.
  
- Swim Team
  - Plans for swim team are ramping up.
  - The meet schedule is set, including B-Meets; the last meet will be July 8<sup>th</sup>.
  - There is no city meet planned this year.
  
- Marketing
  - Anne is featuring a member business on our website each week.
  - The tennis and facility membership directory is in process and planned for introduction in early June.
  
- Clubhouse/Facilities Improvements
  - Restroom Upgrade
    - Work is in progress; the doors and floors look great.
  - Security Cameras
    - Total cost for the camera system that will provide telescopic coverage of the parking lot is approximately \$1600.
    - Many thanks to the Coetsee family who have graciously offered to cover \$1000 of the expense and to the additional board members who have offered to cover the remaining \$600.
  - Clean-up Day
    - Meredith suggested that we ask our landscaper to weed near the trash bin.
    - She also recommended that we order 100 bales of pine straw to refresh the grounds

- Tennis benches – Many thanks to Kathi and Ken for staining the tennis court benches.
- Maintenance
  - Kathi has contacted Irmo Lock to provided locking covers for the lights on the hard courts and courts 7 and 8.
  - Our water meter is being changed.
  - We have scheduled the backflow for the pool with Meetze Plumbing.
- Old Business
  - Neighborhood Security Concerns
    - Jesse and Rhyno met with a neighbor who has expressed concerns about the off-hours security on our property. Rhyno volunteered to be is point of contact.
- Next Meeting – Thursday, June 3rd at 5:30 PM at the Murraywood Pool
- Action Items for follow-up -see below.
- Jesse adjourned the meeting.
- Minutes respectfully submitted by Rita Anderson

Action	Owner	Opened	Status	Comments
Price laptops to be dedicated to Quickbooks	Meredith/Barbara	5/6/2021	New	
Check with Tommy as to specifics on court maintenance class	Jeannie	5/6/2021	New	
Provide Judy a debit card for pool expenses	Meredith	5/6/2021	New	
Communicate pool party plans and update online form/QRL	Anne	4/12/2021	Complete	
Explore developing a secure, online membership directory for	Anne	4/12/2021	In Progress	
Create flyer to advertise pool memberships	Anne	4/12/2021	Complete	
Explore non-slip floor coating options	Rhyno	4/12/2021	Complete	Floors have been coated
When to add clay to courts	Will	3/15/2021	On-going	Will will contact Tommy for his advice.
Locks for court 7&8 Lights	Kathi	3/15/2021	On-going	
Estimates for security camera system	Rhyno	3/15/2021	On-going	
Update By-laws and gain approval from membership	Rita/Anne	3/25/2021	Updated	To allow the board to have more than 12 members.
Lexington County/CSX - repair court 1 drainage	Anne	1/4/2021	On-going	Anne to engage David Melnyk to contact our county council member, Beth Carrigg
Update membership list	Katherine	1/4/2021	In Progress	
Research Quickbook option and possible pro-rated refund of Sage	Carol	10/20/2020	On-going	Plan to transition to Quickbooks
Investigate whether MW can apply for a small business loan / grant	Meredith	3/30/2020	On-going	
Chair a committee to form a legacy fund for Murraywood	Doni	8/19/2019	On-going	
Initiate an assessment for restoring the clubhouse	Barbara	8/19/2019	On-going	