

MSRC Board Meeting  
November 13, 2023, 6:30 PM  
*Home of Carroll Dent*  
**Minutes**

**Call to order** – The President, Mary Ann Lane, called the meeting to order at 6:38 pm

**Quorum** – A quorum was established. Board members present were President, Mary Ann Lane, Vice-President Sandra Penland, Secretary, Barbara Cross, Treasurer, Rachelle Crain, Assistant Treasurer, Anne Reynolds, Katherine Keckeisen, Carroll Dent, Joel Doughty, Kelly Marlin, Bill Dugar and Will Warlick.

**Minutes** – A motion was made by Barbara to accept the October Board Meeting minutes with corrections. It was seconded by Carroll. The board voted to approve the October minutes. Business since the last meeting that was approved by the board via email on October 16<sup>th</sup> was the payment of the Insurance premium due in October.

**Treasurer Report** – Anne Reynolds, Assistant Treasurer

Anne passed out copies of the Treasurer's Report. We are running ahead of our working balance from this time last year.

|  |                 |
|--|-----------------|
| Money in Bank (3 accounts -11/13/2023) | \$106,258.61    |
| Uncleared Transactions                 | (\$1,762.37)    |
| Credit Card Balance                    | (\$5,941.96))   |
| PayPal Balance                         | <u>\$9.16</u>   |
|  | NET \$98,563.44 |

In addition, Anne gave each of the directors a folder and reviewed the contents. She has included information from our CPA reviewing Best Practices and Procedures for purchases and payments from the Treasurer. These forms are to be used when requesting reimbursement and receiving funds that need to be deposited.

**Membership** – Katherine Keckeisen

No new members since our last meeting but there continues to be interest in future membership from people.

**Tennis Committee** – Will Warlick

Windscreens have been ordered and will be delivered soon. The refurbishment of courts 5 and 6 continues. More materials need to be ordered because of the current condition of the courts and paid labor plus volunteer labor is necessary. Will made a motion that an additional \$2500 be approved for the project to cover the shortfall in funds for the resurfacing. The motion was seconded by Sandra. The motion was unanimously approved.

The watering schedule as we enter the winter tennis season will be tweaked as needed. Thanks again to Mike Wescott for our new electronic/remote irrigation controls.

**Pool Committee – Joel Doughty**

The Pool Committee is hoping to have a Polar Bear Dunk after New Years and a George Washington Crossing the Delaware social on February 24<sup>th</sup>. The pool furniture has been stacked up under the roof on the pool deck. Thanks to Joel we have more space in the clubhouse and will hope to get the furniture stored in the clubhouse for the season. The swim team deposit for Dutch Fork Swim Team needs to be reimbursed as no damage was noted after the season was finished. Also, Tim needs to be approached about coming back again this summer as the manager. The suggested deadline for that information was December 1<sup>st</sup>, as we will need to hire someone if he is not returning. Winterization needs to be done and Joel was going to talk to Mike about his abilities to do that. We need to make sure the plumbing in the bathrooms and any other sensitive areas are prepared for the cold winter weather. Kelly volunteered to be responsible for that being done.

Lighting needs to be addressed as we approach the swim season, as does the water leak.

**Social Committee – Katherine Keckeisen**

Dates were tentatively scheduled for our Spaghetti Dinner, Friday March 1<sup>st</sup> and for Bunco night, sometime in April.

**Grounds – Barbara Cross**

Thanks to Bob Hawsey and his crew of volunteers for repairing the roof of the gazebo.

Sandra Penland is soliciting donations for new benches in the gazebo area. We have already been able to purchase two benches that are over by courts 5 and 6 for viewing play.

Barbara met with Caleb from Down to Earth Lawns, our lawn maintenance company, and discussed the need to limb, clear out brush, and generally tidy up the area around courts 5 & 6. He quoted a price of \$2000 to do the necessary work. A motion was made by Barbara to pay Caleb \$2000 for the work described in his proposal. The motion was seconded by Katherine and approved unanimously. The firepit area will be cleaned out in preparation of the cooler nights coming and the kiosk will be repainted to match the adjacent deck.

Old Business – none.

**New Business –**

Five board members will be finishing up their two-year terms in February. Those members are Rachelle Crain, Barbara Cross, Carroll Dent, Martha Hanks and Will Warlick. Please be thinking about whether you are willing to run for another 2-year term.

Rachelle reminded everyone that Budgets for 2024 need to be to the Treasurer by January 15<sup>th</sup> so that the budget for 2024-25 can be determined.

The Annual meeting will be held on February 26<sup>th</sup> at 2:30 PM.

The next meeting of the board will be January 29<sup>th</sup>, 2024, at 6 PM at Carroll's.  
Meeting was adjourned.

Respectfully Submitted, Barbara Cross, Secretary